

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library

*Administration Office
1030 Losson Road
Cheektowaga, NY 14227*

At a regular meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY, held at the Julia Boyer Reinstein Library, 1030 Losson Road, in said town, on Wednesday, March 30, 2016 at 4:00 p.m., there were:

Trustees:

MARK E. WEBER

Chairman

PRESENT: *Mark E. Weber, Chairman
Deborah E. Cope, Vice-Chairman
Christine Cywinski, Secy – Treas.
Judith M. Mietlicki, Trustee*

DEBORAH E. COPE

Vice-Chairman

EXCUSED:

Phyllis O'Donnell, Trustee

CHRISTINE CYWINSKI

Secretary-Treasurer

ALSO PRESENT *Glenn Luba, Director
Jill Ptak, Recording Secy.
Diane Benczkowski, Town Supervisor
James Rogowski, Councilmember*

PHYLLIS O'DONNELL

Trustee

JUDITH M. MIETLICKI

Trustee

*The meeting was called to order by Chairman
Mark E. Weber at 4:07 pm
Seconded by Deborah E. Cope*

The minutes of the last regularly scheduled meeting, January 13, 2016 were approved unanimously under motion duly made and carried.

Glenn Luba

Director

Special Guest: Town Supervisor Diane Benczkowski

A 5 year Strategic Plan Survey is in place at all 37 Erie County libraries to get the input from our patrons and our staff as well as people not utilizing our services.

Currently the Cheektowaga Libraries have lines of money coming in from the Town to cover Buildings & Grounds costs and to cover salaries for extended open hours at the Anna M. Reinstein Library.

Construction grants are available for libraries that are expanding accessibility, and energy efficiency. We have had an ongoing leaky roof problem at the Julia Boyer Reinstein Library.

Programs at the Julia Boyer Reinstein Library can get very busy, causing the parking lot to be full. This forces patrons to park on the street which can be dangerous. We ask for consideration for a crosswalk for the safety of our patrons.

Item #01: Monthly Reports

Statistics: February 2016

JBR -4.2 % REI -6.3%

Item#02: Treasurer's Report The Board of Trustees' bank statement was presented. The Cheektowaga Library's spending is in line with and on target for the 1st quarter of the current year.

Item#03: Statistics Circulation decreased from last year's. Figures only slightly under.

Item#04: Correspondence Mark Weber read correspondence from Phyllis O'Donnell stating her resignation from the Cheektowaga Public Library Board of Trustees.

OLD BUSINESS

Item #05: Security Cameras Unanimously agreed upon to move forward with researching prices for security cameras.

Item #06: Locks at REI Timothy Wyzykowski, the maintenance man at REI is looking in to new locks.

Item #07: Roof support beam and Item #08: JBR roof These 2 problems have been presented to our new Town Supervisor Diane Benczkowski today as she was present.

NEW BUSINESS

Item #09: State Report / Comptroller Report / 990 Report These reports are all due soon, they need to be read over thoroughly and signed off on by our April Board meeting.

Item #10: Staff Development Day On May 11, 2016 Central is hosting a Staff Development Day which is meant to enlighten our staff. Consideration of closing both locations was requested of the Board on that day so our staff can take advantage of this development opportunity. Additional information with respect to how many are going to go was requested. Item was tabled until next meeting.

Item#11: 5 Year Strategic Plan Survey Patrons and staff alike are filling out surveys to help administration know exactly what is liked and what is disliked. With this information administration plans to develop a 5yr Strategic Plan for the System.

Item #12: ACT Meeting To be held on April 9, 2016 at the Clarence Public Library at 9:30 am. The agenda topic will be B&ECPL's Insurance Policy by Stephen Powell, Account Executive and Reggie Dejean, Specialty Lines Manager, Lawley Insurance.

There was no further business and under a motion duly made and carried, the meeting was adjourned at 5:30 pm.

The next regularly scheduled meeting will be held on April 20, 2016 at the Julia Boyer Reinstein Library, 1030 Losson Rd., Cheektowaga, NY at 4:00 pm.

Respectfully submitted:

Jill Ptak, Recording Secretary
